

Guider Renewal Toolkit for ACLs

Scope of Renewal

The renewal process remains largely unchanged from years past; Guiders across Ontario and Nunavut will receive an email with a link to complete their renewal for the coming Guiding year. As in previous years, individuals returning to the same unit will be auto renewed, while individuals requesting a change or who have profile restrictions will be sent to the ACL for review and approval.

Renewal Restrictions

ACLs have previously received a message to identify Guiders in each Community who should be excluded from being automatically renewed and to review individuals who had previously been flagged to confirm if the restriction should still be applied or removed. Thank you to the ACLs for working hard to ensure the necessary updates were made before renewal begins.

- For individuals who have profile restrictions, their responses will be sent to the ACLs for review and approval before any changes are made in iMIS.
- Rebecca and Megan are here to support both ACLs and Community Guiders. Please reach out and discuss specific situations that may require further support.

Renewal Follow Up

Throughout this process, we hope that ACLs and Community Guiders can reach out to individuals to encourage their completion of the form. We are aiming to send out reminder messages for renewal on a two-week schedule to encourage renewal as early as possible. The sooner we have renewal underway, the sooner your team can begin assessing unit readiness for the upcoming Guiding Year.

Support for the 2022-2023 Guiding year

Together, we're providing girls with a full and meaningful Guiding year, with consistent connection to their Guider(s). The health and safety of all our members is our top priority. As we continue through the pandemic, let's support Guiders in creating safe spaces and healthy environments with policies and resources centered around public health advice. This includes our COVID-19 vaccination policy, which ensures the safety of our members when units meet in person. Our regularly updated [Safe Guide and COVID-19](#) page in Member Zone is also available for reference; this page outlines how public health guidelines impact unit meetings.

Training priorities

We will continue to offer training opportunities for adult members that:

- Inspire and enable the delivery of program using a variety of methods
- Build technical capability for hosting virtual meetings (if required)
- Develop provincial Trainers' capacity to deliver virtual Guider training
- Engage all adult members and maintain a strong sisterhood

The [National Training Calendar](#) gives all members the chance to participate in training sessions and connect with Trainers and Guiders from across Canada. We're striving to expand the audience for these trainings so we can all benefit from each other's learning and best practices.

Supports to deliver Guiding

During the 2020-2021 Guiding Year, resources were developed to support Guiders adjust to the different approaches to unit meetings. One of the developments was the creation of the One-Stop Guider Support Shop. This collection includes:

- **Guiding @ Home 101** – *self-directed e-course and live webinar*
Orients to all the ideas, resources and strategies needed to deliver the program, lead unit meetings, and stay connected with girls, if not together in person. It also provides support and practical advice for being a Guider in the current context.
- **Leading Virtual Meetings** – *self-directed e-course and sandbox sessions (guided, hands-on practice sessions)*
Provides an overview of virtual meeting platforms, safety practices and strategies for leading engaging real-time meetings online. It also helps develop a step-by-step plan to get started in the virtual space.
- **Lones Guider strategies** – *Member Zone resources and virtual meetups*
Branch-specific tip sheets and sample program plans for Guiders leading Lones members.
- **Member Zone updates**
Update of key Member Zone pages to ensure easy access to important resources, return to in-person Guiding, training sessions, and FAQs.
- **National training calendar**
A shared national training calendar on Member Zone to promote cross-provincial trainings.

Frequently Asked Questions

If you are noticing similar questions being asked and they are not included in the current list of FAQ on Member Zone, please send the questions to the Ontario adult renewal team ([on-adultrenewal@girlguides.ca](mailto:adultrenewal@girlguides.ca)).

